Date:

Confirmation of consent and intent to convert XXX school to academy status as part of a multi academy Trust

We are writing to confirm that the governing body of …XXX… school have taken the decision to convert to academy status as part of a multi academy Trust (MAT).

This decision is recorded in the minutes of the meeting of the full governing body that took place on …(*date*)….

As the governing body of …XXX… school, we are aware of the next steps of the process that will enable our school to become an academy as part of a MAT, and we will now follow due diligence and all other relevant procedures as described by Salisbury Diocesan Board of Education (SDBE) and the Department for Education. We have requested information from the Regional Delivery Directorate (RDD) team regarding which MATs would be likely to achieve the necessary approval from both SDBE and the South West Regional Schools Commissioner for our school to join their Trust, and we now intend to invite representatives from these specified MATs into a ‘matching conversation’. We will work closely with SDBE throughout this conversation, and we will provide regular updates to SDBE on our progress.

We confirm that we have read and understand the following;

* [SDBE Academy Policy](https://www.salisbury.anglican.org/schools/academy-trusts)
* [SDBE Academy conversion costs](https://www.salisbury.anglican.org/schools/academy-trusts) – *Doc 2*
* [SDBE Legal Costs for academy conversion](https://www.salisbury.anglican.org/schools/academy-trusts) – *Doc 3*
* [SDBE sample Memorandum of Understanding](https://www.salisbury.anglican.org/schools/academy-trusts)
* [SDBE Corporate Member Role and Responsibilities](https://www.salisbury.anglican.org/resources-library/schools1/governors/the-role-of-the-sdbe-corporate-member)
* [SDBE MAT due diligence process](https://www.salisbury.anglican.org/schools/academy-trusts) (*Doc 4*)

We acknowledge that once we have undertaken the ‘MAT matching conversation’ and have determined which MAT we wish our school to become an academy as part of, we will then have to complete an application to SDBE for conditional consent using the [Academy Conversion application form](https://www.salisbury.anglican.org/schools/academy-trusts) (*Doc 5*). If the MAT we wish to apply to join is not one which currently includes Diocese of Salisbury church schools, then the MAT will also have to complete [Application for Conditional Consent to adopt Church Articles](https://www.salisbury.anglican.org/schools/academy-trusts)(*Doc 6)*

We acknowledge that our conversion to academy status will require an Academy Order from the Department for Education and that this will be issued subsequent to approval by the Headteacher Board of the Office of the South West Regional Schools Commissioner.

Signed: (Chair of Governors)

Date:

Signed: (Headteacher)

Date: