



MAKING JESUS KNOWN

BEING PRESENT, WE WILL SHOW COMPASSION, SPEAK TRUTH AND OFFER HOPE

Dear Chair of Governors

Application for Conditional Consent to convert to an established Multi Academy Trust

Congratulations on reaching a decision about which Trust you are going to submit applications to join. We now require you to submit your application to the Salisbury Diocesan Board of Education (SDBE).

Please ensure;

- the person leading the conversion process for your school is identified and named on the form, as well as the person leading on your process for the chosen Trust
- **Complete the 'Application for Conditional Consent'** that you will find below this covering letter

Please return the completed documents to Marion Bagshaw marion.bagshaw@salisbury.anglican.org

On receipt of **Application for Conditional Consent Letter** the SDBE will consider your application and if approved, we will instruct our Solicitor to create this '**Letter**'. The SDBE are available to provide further assistance with the completion of this form and the necessary due diligence that the SDBE will need to undertake. Should a **Letter of Conditional Consent** be subsequently issued by the SDBE, this will need to be signed by both Chairs (of your governing body and your chosen Trust) before it can be uploaded into the Department for Education application for an Academy Order.

The '**Letter**' will include the conditions that must be met before the Diocese will enter into the Agreements necessary for conversion. We will communicate directly with the Trust, and our solicitors will communicate directly with the Trust's solicitors, to ensure that these conditions are met.

The status of the full governing body will change upon conversion to become a committee of the Trust Board. For policies and appointment forms for Foundation appointed / approved roles across the Trust [click here](#)
Please do not hesitate to contact us if you have any questions or concerns.

Conversion Costs – For your information.

SDBE have taken the decision to waive their own charge pertaining to converting to an academy. However, the SDBE legal costs still apply to the conversion. This cost is payable upon conversion by the receiving Trust.

Kind Regards

Dan Roberts
Senior Adviser for Trusts