

Training Calendar

2026

This training is available to volunteers, lay leaders and clergy and includes training relating to the management of church buildings, communications and being a Trustee.

Last update: 29 January 2026

*This booklet will be kept updated. Find the latest version on salisbury.anglican.org/events-and-training



Introduction

This document has been compiled to give you an overview of training events being held in the Diocese related primarily to the management of church buildings, though it also includes digital training offered by the Communications Team. It has been compiled by the Church Buildings Team alongside the Archdeacons and Ecclesiastical Insurance, and the Communications Team. We hope to expand this document to include training offered by finance and safeguarding too, and this booklet will be kept updated.

All training events can be booked through the Diocesan Learning Hub which can be [found here](#).

If you have any questions relating to church buildings, please do get in touch at:
churchbuildings@salisbury.anglican.org

February

12th – Faculty permissions 101 at Chisledon Church Hall with hybrid option 10:30–12:00

This event will cover the basics of the different types of permissions required for carrying out works to a church or churchyard. It will also cover the process, top tips and the online faculty system. If you are new to the faculty process or need a refresher, please do sign up, we look forward to seeing you.

13th – DAC Meeting

Please note this is not a training event and is included for your reference.

March

2nd – Church Security and Metal Theft with Ecclesiastical Insurance. Online meeting 13:00–14:00

We are pleased to welcome Joseph Davies from Ecclesiastical Insurance who will be discussing church security and metal theft. We know that security is important and sadly thieves do not think twice about stealing from a church. This means security is everyone's responsibility so even if you are not a churchwarden, you still want to attend this training session.

13th – DAC meeting

Please note this is not a training event and is included for your reference.

17th – Canva Training. Online meeting 11:00–12:00

Do you want to learn how to use Canva to make social media graphics, flyers, and content for your churches stand out? Join the **Comms Team** who will take you through all you need to know to get you started.

April

Kept free for Easter

May

7th – Open Churches with Ecclesiastical Insurance.

Online meeting 10:00–11:00

Do you want more people to experience the peace, calm, and awe, that only a church can give? Ever wanted to open your church but unsure where to start? Worried about the implications of having your building open? Well, we are pleased to welcome Joseph Davies from Ecclesiastical Insurance who will be covering this important topic and get you on the path to opening your building.

8th – DAC Meeting

Please note this is not a training event and is included for your reference.

20th – Church Buildings Team drop-in day at the Shillingstone Church Centre, 10:00–16:00

If you have a burning question, want to know more about the faculty process, or just want to put a face to the name, then you don't want to miss this opportunity. Whatever the reason come and meet the team. Invited along will be our decarbonisation officer and members of the Climate Action Group. If that was not enough, the DAC Secretary will be hosting a training session on Matryn's Law (Terrorism Act) and the outcome of the CBT/DAC external review that took place in 2025. An event not to be missed. No appointment necessary and more details can be found on the Learning Hub.

27th – Church Buildings Team drop-in day at the St Nicholas's church, Corfe Mullen, 10:00–16:00

If you have a burning question, want to know more about the faculty process, or just want to put a face to the name, then you don't want to miss this opportunity. Whatever the reason come and meet the team. Invited along will be our decarbonisation officer and members of the Climate Action Group. If that was not enough, the DAC Secretary will be hosting a training session on Matryn's Law (Terrorism Act) and the outcome of the CBT/DAC external review that took place in 2025. An event not to be missed. No appointment necessary and more details can be found on the Learning Hub.

June

2nd – Archdeacon visitations (Sherborne and Dorset) at Lady St Mary Wareham 19:00

3rd – Archdeacon visitations (Wilts and Sarum) at St Francis, Salisbury

8th – Archdeacon visitations (Sherborne and Dorset), St Peter and St Paul Cattistock, 14:30 June

10th – Church Buildings Team drop-in day at Christ Church, Warminster, 10:00–16:00

If you have a burning question, want to know more about the faculty process, or just want to put a face to the name, then you don't want to miss this opportunity. Whatever the reason come and meet the team. Invited along will be our decarbonisation officer and members of the Climate Action Group. If that was not enough, the DAC Secretary will be hosting a training session on Matryn's Law (Terrorism Act) and the outcome of the CBT/DAC external review that took place in 2025. An event not to be missed. No appointment necessary and more details can be found on the Learning Hub.

11th – Archdeacon visitations (Wilts and Sarum), St Denys, Warminster (TBC)

15th – Archdeacon visitations (Wilts and Sarum), Southbroom, St James, Devizes

16th – Archdeacon visitation (Sherborne and Dorset), St Marks, Talbot Village, 19:00

19th – DAC meeting

Please note this is not a training event and is included for your reference.

23rd – Archdeacon visitation (Sherborne and Dorset), St Gregory Marnhull, 19:00

**23rd – Archdeacon visitations (Wilts and Sarum),
Chiseldon Church**

**30th – Trustee Training at St Francis Church, Salisbury
with The Archdeacon of Wilts and Sarum, The Ven
Louise Ellis, 10:00–12:00**

If you are new to the role of Churchwarden, a current churchwarden, or supporting someone who is, then come to along to this training event. This is relevant to all those that hold a role in the management of churches. It will cover what it means to be a trustee as well as top tips to make things run smoothly. The DAC Secretary will also be discussing faculties, latest news and developments to look forward to.

July

8th – Clergy Day

This event is hosted by the diocese and is an invitation for all clergy to share in fellowship, worship together and an opportunity for training and discussion. Throughout the day will be members from departments across the DBF will be on hand to answer any questions you have.

13th – Church Buildings Team drop-in day at St James church, Trowbridge, 10:00 until 16:00

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Whatever the reason come and meet the team. Invited along will be our decarbonisation officer and members of the Climate Action Group. If that was not enough, the DAC Secretary will be hosting a training session on Matryn's Law (Terrorism Act) and the outcome of the CBT/DAC external review that took place in 2025. An event not to be missed. No appointment necessary and more details can be found on the Learning Hub.

16th – Emergency Planning (including a Martyn's Law update) with Ecclesiastical Insurance. Online, 16:30–17:30

Churches are not immune to disasters such as flooding or fire. They can also be used by the emergency services in the event of an emergency to host displaced people. It pays to be prepared. Join Joseph Davies from Ecclesiastical Insurance as he covers how to plan for emergencies so you know what to do should anything happen.

17th – DAC meeting

Please note this is not a training event and is included for your reference.

20th – Buildings Management System orientation.

Online, 14:00–15:00

Join the church buildings team as they take you through the key features of the new Buildings Management System prior to the rollout in August. This session will cover all you need to know from registering, logging in, and how to start and progress faculties. If you currently use the online faculty system or need to apply for a faculty, you cannot afford to miss this.

21st – Buildings Management System orientation.

Online, 10:00–11:00

Join the church buildings team as they take you through the key features of the new Buildings Management System prior to the rollout in August. This session will cover all you need to know from registering, logging in, and how to start and progress faculties. If you currently use the online faculty system or need to apply for a faculty, you cannot afford to miss this.

22th – Churchwarden Training, at St Nicholas Church Corfe Mullen with the Archdeacon of Sherborne and Dorset, the Ven Penny Sayer. 19:00–20:30

If you are new to the role of Churchwarden, a current churchwarden, or supporting someone who is, then come to along to this training event. This is relevant to all those that hold a role in the management of churches. It will cover what it means to be a trustee as well as top tips to make things run smoothly. The DAC Secretary will also be discussing faculties, latest news and developments to look forward to.

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August

Roll out of the new Buildings Management System

This is the long-awaited replacement to the current Online Faculty System. The exact date is to be confirmed but if you need to apply for faculty or List B permission you will need to use this system. There will be training videos, and the training above will get you ready.

September

TBC – Climate change and Net Zero Carbon Day.

Emmaus House, Wilton, All day from 10:00

Join Ecclesiastical Insurance and the Climate Action Group as we celebrate Eco Church Turning 10 years old and the wonderful planet we are privileged to inhabit. We will be covering a range of topics all related to how we can care for creation. If you care for the environment, or have a passing interest, please do join us. Lunch is included so what is there not to like.

10th – Heating principles with Jarrod Hill the Diocesan Decarbonisation Officer. Online, 10:30–12:00

If you need to apply for a faculty for your heating, know that your current heating system is coming to the end of its life, or want to make efficiency savings, then don't miss this. Jarrod will be sharing his experience and expertise with you so you can approach your heating system informed. This training will cover the basics of heating systems, how to make changes, and applying for permission.

11th – DAC meeting

Please note this is not a training event and is included for your reference.

15th – Social Media Training. Online, 11:00–12:00

Join the [Comms Team](#) as they take you through a few simple steps to help your church social media accounts seen more widely, helping you to gear up online, ready for Christmas.

October

13th – Trustee Training online with The Archdeacon of Wilts and Sarum, The Ven Louise Ellis. 19:00–20:30

If you are new to the role of Churchwarden, a current churchwarden, or supporting someone who is, then come to along to this training event. This is relevant to all those that hold a role in the management of churches. It will cover what it means to be a trustee as well as top tips to make things run smoothly. The DAC Secretary will also be discussing faculties and news and developments.

16th – DAC meeting

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20th – (1030 – 1200) Faculty permissions 101, St Nicholas, Corfe Mullen

November

20th – DAC meeting

Please note this is not a training event and is included for your reference.

December

Kept free for Christmas.