

2025 LEAVERS' SERVICE

CHECKLIST



Reflection Activity Sheet AND Reflection resources

If you're taking part in the reflection trail, before or after the service, **please bring with you:**

- printed reflection Activity sheet (double sided) & pens/pencils
- cut out red hearts, flame hands and water droplets. (Shapes need to be of a good size for children to write on)

LUNCH - please bring in carrier bag/ class box

There is no storage inside the Cathedral for rucksacks

- Please try not to bring extra bags for the children on the day. Please bring a large crate/box for your class' lunches. You will be able to put these in the Cloisters in your school's allocated place
- No food or drink allowed in the Cathedral - must be consumed in the Cloisters. (The Refectory will be open to the public)

Banners & Banner rehearsal

- The banner bearers will have a short rehearsal at **10:15. Please meet by the vestry - see cathedral map**
- The school banner can then be left in place in readiness for the service.
- Banner bearers will sit at the front of the cathedral - not with the school

Last entry into Cathedral before service/lunch

- If you are taking part in the Reflection trail. The last entry time into the building is **10:00.**

Service start time

- Please be seated in your allocated area by **10:50**
- Banner Bearers to be back by the Vestry by **10:50** - they are part of the start of the service

DELAYS

- If your journey is delayed please call 07769 373 434 and leave a message/text with your expected arrival

FIRST AIDER

- Please make sure you have a nominated first aider for the day and this is on your own School Risk Assessment. There is a first aid point in the vestry

Photographer/Filming

- A photographer will be in attendance - please make sure that pupils who cannot be photographed are not near the aisle as there will be a live stream/recording on one day
- Please only photograph children from your own school

Parking

- We strongly suggest parking in one of the nearest Public Car Parks:
- Old George Mall / Lush House

Coaches

- Coaches are unable to access Cathedral Close.
- Drop Off St Ann's Gate on Exeter Street
- Pick up time after service will not be before 12:15 (Please allow time to get to coach)

marion.bagshaw@salisbury.anglican.org