Volunteer Agreement

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| **In your role as …..** |
| Volunteers are an important and valued part of the Diocese of Salisbury. The diocesan vision to Make Jesus Known is dependent on the work of volunteers offering up skills and time in the service of Christ. Volunteering should be an enjoyable and rewarding experience and the Diocese of Salisbury aims to be flexible and supportive of all volunteers. The volunteer relationship is built on prayer, trust and mutual understanding.This volunteer agreement between Salisbury Diocesan Board of Finance (SDBF) on behalf of the Diocese of Salisbury, is for the role as **XXXXX** and suggested start and end dates are **XXXXX**.As a volunteer SDBF asks that you:* Are called to give of your time and talents in this cause and participate in your volunteering role in prayerful dedication and commitment.
* Participate in suggested training and development to inform your role.
* Have a strong commitment to the Christian faith and worship regularly
* Be supportive of the charitable work of the Diocese of Salisbury and SDBF.
* Carry out duties with due regard to the policies and procedures of the Diocese and SDBF, including Safeguarding, Equal Opportunities, Health and Safety and Data Protection/GDPR.
* Act with respect, integrity, transparency, modelling positive examples of behaviour and recognise that people can be adversely affected by words and actions. When safe and appropriate to do so, sensitively challenge inappropriate, offensive, racist or abusive language and behaviour.
* Act responsibly and within the law.
* Maintain confidentiality as appropriate.
* Work in partnership with committee members, staff and other volunteers in support of the charitable work of the Diocese, as we seek to fulfil our vision and strategic plan to ‘Make Jesus Known’.
* Meet agreed time commitments and give reasonable notice when you are not available so that arrangements can be made.
* Let **XXXXX** and or the SDBF Diocesan Secretary know if you are having any concerns, feedback or complaints.

In return, we will:* Introduce you to how the Diocese of Salisbury and SDBF works and your role within it.
* Give information about the Diocese of Salisbury’s and SDBF’s work, policies and procedures.
* Offer training and support for your role.
* Make reasonable adjustments to ensure volunteers with disabilities, or physical or mental health conditions, are not substantially disadvantaged.
* Reimburse agreed expenses in line with the SDBF Expense Policy.
* Strive to resolve any concerns fairly and reasonably, applying our complaints procedure when it’s needed.
* Respect and listen to your feedback, and keep you informed of any changes.
* Ensure your health, safety and welfare.
* Apply our Equal Opportunities policy.
* Encourage a positive and supportive volunteering experience.
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This role description and volunteer agreement is in honour only. It is not intended to be a legally binding contract between the Diocese of Salisbury and SDBF or the volunteer and may be cancelled at any time at the discretion of either party. Neither party intend any employment relationship to be created either now or at any time in the future.

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| **Volunteer Name:** |  | **Signed on behalf of SDBF (print name):** |  |
| **Signature:** |  | **Signature:** |  |
| **Date:** |  | **Date:** |  |